

Date _____

UNIVERSAL PERMIT REQUEST

Co-Owner Name _____

Unit _____

Prior to construction, this permit **must** be completed and presented to the Board of Directors for approval. Failure to obtain a permit nullifies a co-owner’s right to a variance or appeal.

Permit request for:

- () New addition
- () Expansion of existing structure
- () Concrete placement – if concrete is placed over utilities, it is the co-owner’s responsibility to pay for all repairs, if necessary.
- () Site preparation
- () Deck or Porch
- () Fencing – 36-inch maximum height and no chain link fencing permitted.
- () Tree Removal and/or planting of trees
- () Landscaping/digging
- () Shed construction – **no overhangs allowed** – dimensions available upon request

Please attach a drawing of the project.

Explanation of project:

****Co-Owners are responsible to comply with all cities, county and state building ordinances and permits**

Board Comments:

Board Member Signatures:

Name _____ Title _____ Date _____

Name _____ Title _____ Date _____

Name _____ Title _____ Date _____

() Approved () Denied Date _____